



The Salvation Army Harrisburg Capital City Region Christmas Assistance Sign-Ups 2021

506 S. 29th Street, Harrisburg, PA 17104 · 717-233-6755



The Salvation Army Harrisburg Christmas Assistance Program provides toys and clothing for children up to age 18, senior adoptions and holiday food assistance for adult households who qualify in our service area. This year applications will be submitted on-line, with in-person documentation review. Please review the eligibility requirements below, prior to moving forward in the process. *Limited* phone/zoom applications will be available if an accommodation is needed. The items you receive are not guaranteed but are based on the donations received and item availability. *Please, CAREFULLY review the information below for a smooth application process.*

FAMILIES WITH CHILDREN UNDER 18: This year, the family application process will be hybrid with On-Line Applications and In-Person Document Review. Please, **review eligibility criteria in this flyer**, then if you are eligible, visit <https://calendly.com/tsa-harrisburg/christmas-application-appointment> to begin the process by scheduling an in person appointment. The appointment schedule will open on **Wednesday, September 15th**, for appointments to be held **October 4th – October 26th**. **Please only complete this form ONE TIME per household.**

Once your appointment is scheduled, we will email you separately a link to complete the on-line application. In this email, you will receive a one-time use code that you will need to start the on-line application along with detailed instructions. Please allow 2 full business days to receive your code before calling our office. The Online Applications open **Wednesday, September 15th**. **Please complete the on-line application prior to your in-person appointment.**

SENIORS, 60+, with no children in the household: Call our office beginning September 15th to schedule a phone application or an in-person interview (717.233.6755). The on-line application will not work. Appointments begin October 4th and are first-come, first-served.

ADULTS (18 - 59), with no children in the household: Call our office beginning December 1st to schedule an appointment for holiday food assistance (717.233.6755). The on-line application will not work. Appointments are first come, first served.

Household Eligibility:

- **Households** seeking assistance with gifts and/or food for Christmas whose pre-tax income does not exceed 185% of the 2021 Federal Poverty Guidelines (\$ amounts listed in the table included).
 - **Household = all individuals living at the same address.**
 - Documentation uploads of identification, residency, and income will be **required**.
 - Please do not apply for Christmas Assistance with more than **one community organization.**
- **Eligible Locations:** Harrisburg, surrounding Dauphin Co. areas (Middletown, Steelton, Hershey, etc.) & East Cumberland Co. (Enola, Camp Hill, Mechanicsburg, etc. & only non-New Hope Christmas clients).
- **For information on Christmas assistance in other areas:**
 - Upper Dauphin Human Services Center- 717-453-9352
 - Northern Dauphin Human Services- 717-905-2700 (all zip codes within school districts of Halifax, Millersburg, Upper Dauphin, Williams Valley)
 - Perry County – call Join Hands - 717-582-7844
 - Some Cumberland County locations – <https://carlisle-pa.toysfortots.org/>
 - Online at www.needhelppayingbills.com or www.pa211.communityos.org

Documentation Required:

You MUST bring the following **documentation** with you to your in-person application review appointment:

1. **Identification** for Parent/Guardian and each child in the household:
 - Parent/Guardian: Photo ID
 - School Age Children: Birth Certificate or Medical Card
2. **Official Proof of Head of Household & Residency:**
 - Current lease, utility bill (not older than 60 days) or a Compass print-out (not older than 60 days), with the head of household's name and current address
3. **Income Verification** for each individual in the household with income for the past 30 days:
 - 2020 Tax Returns, Pay stubs, bank statements, unemployment, retirement, pension, child support, Social Security benefits, Welfare benefits, Compass print-out, etc.
 - **Current household pre-tax income should not exceed 185% of the 2021 Federal Poverty Guidelines** (see table below).
4. **Children's Sizes and Gift Ideas for each child** (ages 0-18 as of December 25th):
 - Angel sizes and gift ideas should be entered into the online Angel Application. Please bring any updates to sizes or gift ideas, as this will be the final information used to collect gifts for your children.

Anyone without proper documentation at the time of appointment will need to reschedule and may go on the wait list. Assistance is dependent on donations and is provided on a first come, first served basis. Missing your scheduled appointment may result in us no longer being able to serve you.

2021 Federal Poverty Guidelines - 185%			
Household Size	Annual	Monthly	Weekly
1	\$23,828	\$1,986	\$458
2	\$32,227	\$2,686	\$620
3	\$40,626	\$3,386	\$781
4	\$49,025	\$4,085	\$943
5	\$57,424	\$4,785	\$1,104
6	\$65,823	\$5,485	\$1,266
7	\$74,222	\$6,185	\$1,427
8	\$82,621	\$6,885	\$1,589
Each add'l person add:	\$8,399	\$700	\$162