

CENTRAL DAUPHIN SCHOOL DISTRICT



Invitation for Bid Custodial Supplies

**Central Dauphin School District
600 Rutherford Road
Harrisburg, Pennsylvania 17109
(717) 545-4703
FAX: (717) 657-4999**

District Background/Overview:

The mission of the Central Dauphin School District, a uniquely diverse school district, is to ensure all students a challenging and dynamic curriculum that prepares them to succeed in a changing, global society by inspiring lifelong learning in a caring, collaborative community.

Central Dauphin School District is a dynamic, suburban community of 95,000 residents with a total student membership of approximately 12,000 students. It is located northeast of the city of Harrisburg within the County of Dauphin in south central Pennsylvania. The school district is the 10th largest school district in the Commonwealth of Pennsylvania and is the largest of the 10 school districts located in the county. Encompassing an area of 118.2 square miles, the district is comprised of three boroughs (Dauphin, Paxtang, and Penbrook) and four townships (Lower Paxton, Middle Paxton, Swatara and West Hanover). Our students attend one of thirteen elementary schools, four middle schools and two high schools; and are transported from urban, suburban and rural areas. Central Dauphin School District strives to provide “quality to the core” educational opportunities to ensure that all students achieve success.

Purpose of Bid:

The purpose of this bid is to provide interested suppliers with sufficient information to enable them to prepare and submit proposals for consideration by the Central Dauphin School District for the procurement of Custodial Supplies.

BID INSTRUCTIONS AND GENERAL CONDITIONS

1. Bids will be received no later than 1:00 P.M. on April 14, 2021. Bids will be publicly opened at the Central Dauphin School District Administration Building, 600 Rutherford Road, Harrisburg, Pennsylvania, 17109, promptly at 1:15 P.M., on April 14, 2021. Proposers are limited to two representatives per firm. Attendees must wear a facial mask and remain socially distanced from each other.
2. All bids must be submitted to Mrs. Tara Olvera, Purchasing Supervisor, Central Dauphin School District, 600 Rutherford Road, Harrisburg, PA 17109 and include the subject line “**SEALED BID -CUSTODIAL SUPPLIES.**” Faxed and electronic submission of bids will **NOT** be considered. Bidder must furnish a current, detailed catalog or specification documents of all items being bid.

Prospective bidders should not make personal contact with members of the School Board of Directors or the Central Dauphin School District Administration. Failure to comply, other than as specifically permitted in the bid instructions and general conditions or Scope of Work, may disqualify a bidder from further consideration.

3. Bids must be typewritten or printed in ink **using the bid form provided by the District. NO OTHERS WILL BE ACCEPTED.** The bidder must sign and remit the original bid form and retain a copy for reference purposes.
4. Alterations, additions, or changes to the conditions of the bid will **NOT** be permitted. Quantities may be adjusted by the Board of Directors of the School District (the “Board”). **Bids may not be accepted on an “all or nothing basis” or “minimum quantity order” or “minimum total cost per manufacturer order”.**

5. Bids shall show both the unit cost of the unit of measure and total prices. Should the figures be irreconcilable, the unit price shall govern, and awards will be made on that basis.
6. **Bid figures shall include “all charges”, including delivery fuel surcharges and shipping charges.** Bid figures shall also include all discounts other than the cash discount and deductions for State and Federal Taxes from which the Central Dauphin School District is exempt. The District will furnish tax exemption certificates in all such cases.
7. Notification of delivery shall be provided by the shipper at least two working days in advance. All deliveries shall be inside deliveries and shall be made between the hours of 7:00A.M. to 3:00P.M., Monday through Friday, excluding holidays and non-operational hours during summer months, unless otherwise specified or agreed to by both parties. Delivery will be accepted after bid award and receipt of a formal purchase order. Delivery will be accepted after July 1, 2021, **but no later than** August 16, 2021 unless otherwise indicated. On some items, you may be contacted for firm delivery dates.
8. The length of time the bid is valid should be stated in the bidder’s proposal with the **minimum** being April 1, 2022, to allow for sufficient bid analysis, award and additional purchases through April 1, 2022.
9. The attached Non-Collusion Affidavit must be signed, notarized and submitted with the bid. Failure to provide a completed and notarized affidavit may be grounds for disqualification of the bid. **According to the Pennsylvania Antbid-Rigging Act, 73 P.S. §§ 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted with bids.**
10. The attached Certificate Regarding Debarment and Suspension must be signed and submitted with the bid. Failure to provide a completed certificate may be grounds for disqualification of the bid.
11. Invoices shall include the purchase order number and be sent in duplicate to the Central Dauphin School District Department of Business Services. Separate invoices shall be prepared for each delivery. Invoices must be accompanied by a copy of a delivery ticket signed by an authorized representative of the District.
12. It is understood and agreed by and between the Board and the bidder that the Board may make its award for one or more items, for the entire bid list, or may reject any or all items, as it desires. The bid quantities are estimates only. It is also understood that the Board reserves the right to award the bids in the best interest of the Central Dauphin School District, and to waive any informalities, technicalities and irregularities.
13. The bidder agrees that if awarded the contract, all of the articles shall be subject to the inspection and approval of the Board. **In the event that any of the articles shall be rejected as unsuitable or are not in conformity with the bid specifications, such articles shall be removed and other articles of proper quality and quantity, as set forth in the specifications and acceptable to the Central Dauphin School District, shall be furnished in their place at the expense of the successful bidder.** The District understands that manufacturers discontinue products, if an awarded item becomes discontinued and is unable to be furnished, the awarded vendor must contact the District prior to sending a substitution.
14. In the event that the successful bidder shall neglect or refuse to furnish and deliver the said articles or any part thereof as provided in these specifications, or to replace any which are rejected as stated in the preceding paragraph, the Central Dauphin School District is authorized and empowered to purchase articles in conformity with this contract from such party or parties in such quantities and in such manner as it shall select at the expense of the successful bidder, or to cancel this contract reserving to itself, nevertheless, all rights for damage which may be incurred by the District.

15. The successful bidder agrees to not assign, transfer, or sublet it without the written consent of the Central Dauphin School District.
16. References to proprietary products are strictly to establish minimum standards of quality and are not stated to eliminate or diminish competition.
17. Any restriction on the use of data contained within a request must be clearly stated in the bid itself. Proprietary information submitted in response to a request will be handled in accordance with applicable Central Dauphin School District procurement regulations and the Commonwealth of Pennsylvania Office of Open Records/Right-to-Know Law. Proprietary restrictions normally are not accepted. However, when accepted, it is the bidder's responsibility to defend the determination in the event of an appeal or litigation.

Any material submitted by the bidder in response to this request that the bidder considers confidential and proprietary information and which qualifies as a trade secret or material which can be kept confidential under the Commonwealth of Pennsylvania Office of Open Records/Right-to-Know Law, must be identified on a Designation of Confidential and Proprietary Information list to be appended to the bid. Bid prices cannot be held confidential.

18. Where the bid describes particular articles, alternate bids covering articles in equality are permitted unless otherwise stated. **Where the bidder intends to furnish another article which is considered equal, in every such instance the manufacturer's name, catalog number and grade of the equivalent must be specified in the bid and must be accompanied with a full description of the equivalent and by a sample, when it is practical to submit. The bidder is responsible for delivering samples at their expense and the Board will not be responsible for returning or for payment of samples submitted.**
19. The bidder shall be held responsible prior to presenting the bids in acquainting the Board with advantageous price breaks in packing and quantity orders, if necessary. Example: If ten articles are specified and the price is more advantageous to purchase the article by the dozen, it becomes the responsibility of the bidder to present the Board with this information.
20. No rights shall accrue to any bidder submitting a bid or proposal until such bid has been accepted, a contract awarded, and purchase order finally and completely executed in writing by duly authorized officers of the Central Dauphin School District.
21. Payment will be processed upon satisfactory receipt of merchandise and invoice. **Shipments must include a packing slip and all boxes/cases/cartons should be clearly labeled with the contents. The District will not be held responsible for payment on items not received. Proof of delivery from a valid district employee is required. Third party delivery driver signatures are not acceptable. Vendors will be notified of shortages within (15) fifteen days of delivery.**
22. In the event of termination for cause, the Central Dauphin School District, in addition to all other damages recoverable by law, may recover from the proposer legal fees, professional fees, costs, expenses, including, but not limited to, employee time attributable to said events, and the proposer shall immediately pay to the District for the same. In the event the proposer fails to adhere to this contractual provision or other requirements of the proposal, costs or expenses, of any kind, in the District's attempts to enforce such provisions, the District shall be entitled to assess and the proposer shall be liable for the same to the District. In such event, the District may deduct such amount from any application or payment, or other amounts invoiced by the proposer.

23. If the Central Dauphin School District terminates the Proposal for convenience, the District shall pay only so much of the contact price as is then due the successful proposer for work performed or materials supplied in accordance with proposal documents in a manner satisfactory to the District and nothing more.
24. All applicable laws shall be deemed to be part of these specifications and the contract shall be read and enforced as though they were included.
25. The Central Dauphin School District is an equal opportunity employer and educator who fully and actively support equal access for all people regardless of race, color, religion, gender, sexual orientation, age, national origin, veteran status, disability or genetic information. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.
26. Standard Contract Conditions -Commonwealth of Pennsylvania/Public School Code of 1949
 - a) All contracts will be entered into under and subject to the provisions of the Public School Code of 1949 of the Commonwealth of Pennsylvania, approved March 10, 1949, P.L. 30 and its supplements and amendments, and the successful bidder agrees to satisfy the Board concerning all of the requirements of the laws of the Commonwealth of Pennsylvania governing bidders and contractors on contracts with school districts.
 - b) Prohibited Interests: No official of the Central Dauphin School District who is authorized in such capacity and on behalf of the District to negotiate, make, or accept or approve, or take part in negotiating, making, accepting, or approving, the Agreement or any portion thereof, shall become directly or indirectly interested personally in the Agreement or in any part thereof and Bidder shall immediately notify Central Dauphin School District to the extent it becomes aware or has reason to believe that any such official has become so involved. No officer, employee, attorney, engineer, or inspector of or for the District who is authorized in such capacity and in behalf of the District to exercise any legislative, executive, supervisory or other similar functions in connection with the Agreement shall become directly or indirectly interested personally (except in such professional capacity) in the Agreement or in any part thereof. (18 P.S. §7503; 24 P.S. §§7-751 (e), 7-751.1; 62 Pa. C.S.A. §4501 et. seq.)
 - c) Prohibited Discrimination: The provisions of the Pennsylvania Human Relations Act 222 of October 27, 1955 (P.L. 744) (43 P.S., §951, et seq.) of the Commonwealth of Pennsylvania and Human Relations Contract Compliance, 16 Pa. Code 349.101, all of which may be amended from time to time, prohibit certain practices or discrimination because of race, color, religious creed, ancestry, age, sex, national origin, handicap or disability, by employers, employment agencies, labor organizations, contractors and others. Supplier shall agree to comply with the provisions of this Pennsylvania Human Relations Act and the Human Relations Contract, which is made part of these General Conditions as if included herein at length. (24 P.S. §7-755).
 - d) The Commonwealth of Pennsylvania “Prevailing Wage Act,” 43 P.S. §165-1 et seq., where the project cost is in excess of twenty-five thousand dollars (\$25,000). This regulation and the general Pennsylvania prevailing minimum wage rates. (Act 422 of 1961, P.L. 987, amended by Act 342 of 1963, P.L. 653) as determined by the Secretary of Labor and Industry, which shall be paid for each craft or classification of all workers needed to perform the Contract during the anticipated term thereafter in the locality in which public work is performed, are made part of the Contract Documents.
 - e) The Commonwealth of Pennsylvania “Worker and Community Right to Know Act” requires employers to have available Safety Data Sheets (SDS’s) for all substances and mixtures that are found in the work

place. Therefore, the Central Dauphin School District, as a condition of doing business, requires SDS's to accompany all incoming products or supplies that are subject to the referred act (Act 159), including bid samples. Failure to properly label each individual product and the carton, container, or package in which the product is shipped shall result in the rejection of the shipment.

- f) In accordance with Act 3 of the 1978 General Assembly of the Commonwealth of Pennsylvania, if any steel products are to be used or supplied in the performance of the contract, only steel products produced in the United States as defined therein shall be used or supplied in the performance of the contract or any subcontracts thereunder. In accordance with Act 161 of 1982, cast iron products shall also be produced in the United States. Act 144 of 1984 further defines "steel products" to include machinery and equipment. The Act also provides clarification and penalties.
- g) Criminal History and Clearance: Pursuant to § 1-111 of the Public School Code of 1949 of the Commonwealth of Pennsylvania, Act 34 of March 10, 1949, P.L. 30, No. 14, as amended by H.B. 185, Session of 2006 (24 P.S. Section 1-111, et seq.) (the Clearance Act"), the Supplier shall submit for any prospective employees of public and private schools, intermediate units and area vocational-technical schools, including, but not limited to, teachers, substitutes, janitors, cafeteria workers, independent contractors and their employees, except those employees and independent contractors and their employees who have no direct contact with children, are required, prior to commencing work under the Contract, to furnish certain information, as set forth in the Public School Code.
 - a. The Contractor shall submit, on a prescribed form, a report of criminal history record information from the Pennsylvania State Police or a statement from the Pennsylvania State Police that the Pennsylvania State Police central repository contains no such information relating to any employee working on the District site prior to such employee performing work on the District site or prior to receiving written approval from the District that the appropriate procedures for employing applicants on a provisional basis have been satisfied. The Supplier shall submit the original statement from the Pennsylvania State Police for each prospective employee working on the District site. Supplier shall submit the original of the required document if awarded the Bid before commencing work under the Contract.
 - b. The Contractor and any of their employees who are on the District site shall submit, prior to employment, a copy of their Federal Criminal History record from the Federal Bureau of Investigation ("FBI") in the manner prescribed by the Pennsylvania Department of Education. The Federal Criminal History record shall not be more than one (1) year old at the time of employment.
 - c. Prior to commencing the work under the Contract, Supplier shall submit for any employee or independent contractor who would be working on the District site, pursuant to any work contemplated in the Contract, an official clearance statement obtained from the Pennsylvania Department of Public Welfare, pursuant to Act 151 of December 16, 1994 (P.L. 1292), Subchapter C.2. of the Child Protective Services Law, as amended from time to time. Supplier shall not allow any prospective employee or independent contractor on the job site prior to providing the District with the above-referenced clearance statement for prospective employees or independent contractors.
- h) Sexual Misconduct/Abuse Disclosure: Pursuant to Act 168 of 2014, the standardized Pennsylvania Department of Education form is to be used by school entities and independent contractors of school entities and applicants who would be employed by or in a school entity in a position involving direct contact with children to satisfy the Act's requirement of providing information related to abuse or sexual misconduct. As required by Act 168, in addition to fulfilling the requirements under section 111 of the

School Code and the Child Protective Services Law (“CPSL), an applicant who would be employed by or in a school entity in a position having direct contact with children, must provide the information requested in the Commonwealth of Pennsylvania, Sexual Misconduct/Abuse Disclosure Release Form (under Act 168 of 2014).

Relevant Definitions:

Direct Contact with Children is defined as: “the possibility of care, supervision, guidance or control of children or routine interaction with children.”

Sexual Misconduct is defined as: “any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a child or a student regardless of the age of the child or student that is designated to establish a romantic or sexual relationship with the child or student. Such acts include, but are not limited to: (1) sexual or romantic invitation; (2) dating or soliciting dates; (3) engaging in sexualized or romantic dialogue; (4) making sexually suggestive comments; (5) self-disclosure or physical exposure of a sexual, romantic or erotic nature; or (6) any sexual, indecent, romantic or erotic contact with the child or student.”

Abuse is defined as “conduct that falls under the purview and reporting requirements of the CPSL, 23 Pa.C.S. Ch. 63, is directed toward or against a child or student, regardless of the age of the child or student.”

27. Standard Contract Conditions -United States of America/Federal Uniform Grant Guidance

- a) **Remedies:** All contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (currently \$150,000) shall contain contractual provisions or conditions that allow for administrative, contractual, or legal remedies in instances in which a contractor violates or breaches the contract terms.
- b) **Termination:** All contracts in excess of \$10,000 shall contain suitable provisions for termination by Central Dauphin School District, including the manner by which termination shall be effective and the basis for settlement. In addition, such contracts shall describe the conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated due to circumstances beyond the control of the contractor.
- c) **Equal Employment Opportunity:** All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- d) **Davis-Bacon Act, as amended (40 U.S.C. 3141-3148):** If included in the federal agency's grant program legislation, all construction contracts of more than \$2,000 awarded by Central Dauphin School District and its subrecipients shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. It is the policy

of Central Dauphin School District to place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. Central Dauphin School District shall also obtain reports from contractors on a weekly basis in order to monitor compliance with the Davis-Bacon Act. Central Dauphin School District shall report all suspected or reported violations to the Federal awarding agency.

- e) **Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333):** [Where applicable] All contracts awarded by Central Dauphin School District excess of \$100,000 for contracts that involve the employment of mechanics or laborers shall include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence
- f) **Rights to Inventions Made Under a Contract or Agreement:** Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and Central Dauphin School District in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- g) **Clean Air Act (42 U.S.C. 7401-7671q and the Federal Water Pollution Control Act (33 U.S.C. 1251 -1387), as amended:** Contracts and subawards of amounts in excess of \$150,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- h) **Debarment and Suspension (E.O.s 12549 and 12689):** For all contracts, Central Dauphin School District shall obtain from the contractor a certification that neither the contractor nor any of its principal employees are listed on the Excluded Parties List System in SAM.
- i) **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):** For all contracts or Subgrants of \$100,000 or more, Central Dauphin School District shall obtain from the contractor or sub-grantee a certification that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Likewise, since each tier provides such certifications to the tier above it, Central Dauphin School District shall provide

such certifications in all situations in which it acts as a sub-recipient of a sub-grant of \$100,000 or more.

28. The terms and conditions herein constitute the sole and entire agreement among parties and any disputes shall be governed by the laws of the Commonwealth of Pennsylvania. In the event of litigation concerning this agreement, venue shall be in the Dauphin County Courthouse, Dauphin County, Harrisburg, Pennsylvania. In the event that any term of this contract is the subject of litigation, it is hereby agreed that the parties in that litigation shall pay their own attorney's fees and court costs incurred including court costs and attorney's fees incurred in appellate proceedings.

BID FORM

Central Dauphin School Board
Central Dauphin School District Administration Building
600 Rutherford Road
Harrisburg, Pennsylvania 17109

We, the undersigned, hereby propose and agree to furnish to the Central Dauphin School Board, of Dauphin County, Pennsylvania, whose offices are at 600 Rutherford Road, Harrisburg, Pennsylvania, any or all items that have been priced at the prices set opposite each item on the attached list.

This bid is subject to all the terms of the specifications, and bid instructions and general conditions herewith printed, and we hereby agree to furnish such items as may be awarded to us.

Signed (Name and Title)

Company Name

Address

Email

Telephone Number

Fax Number

Date

An authorized official of the Bidder's Company must sign this Bid Form. This sheet is to be returned with the list of quotations through email with the subject:

"Sealed Bid Custodial Supplies"

Bids should be mailed to Mrs. Tara Olvera, Purchasing Supervisor, Central Dauphin School District, 600 Rutherford Road, Harrisburg, PA 17109 and include the subject line **"SEALED BID CUSTODIAL SUPPLIES."** Faxed and electronic submission of bids will not be considered.

CERTIFICATE REGARDING DEBARMENT AND SUSPENSION

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, "Debarment and Suspension" (Title 2 CFR Part 180). These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

- (1) The prospective participant certifies, by submission of this proposal, that neither it nor its principals:
 - (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Name of Vendor _____

Name of Authorized Representative _____

Title of Authorized Representative _____

Signature of Authorized Representative _____

Date Signed _____

CERTIFICATE REGARDING BYRD ANTI-LOBBYING
AMENDMENT

(To be submitted with each bid or offer exceeding \$100,000)

The prospective participant certifies, by submission of this proposal, that neither it nor its principals:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 *et seq.*, apply to this certification and disclosure, if any.

Name of Vendor _____

Name of Authorized Representative _____

Title of Authorized Representative _____

Signature of Authorized Representative _____

Date Signed _____



Central Dauphin School District

Delivery Specifications

Delivery shall be made in accordance with the directions contained in line 7 of the Bid Instructions and General Conditions and shall be shipped complying with the following schedule. The District shall be contacted on firm delivery dates.

Immediately upon receipt of Purchase order

- 200 ctn. of Bid Item #054-0253 Liners, 30" x 37"
- 150 cases of Bid Item #054-0293 Toilet Tissue, Jumbo Roll
- 15 cases of Bid Item #054-0294 Toilet Tissue, Standard Roll

On or About **October 12, 2021**

- 400 bags of Bid Item #054-0250 Ice Melt
- 300 cases of Bid Item #054-0293 Toilet Tissue, Jumbo Roll
- 400 cases of Bid Item #054-0295 Hand Towels

On or About **January 4, 2022**

- 400 bags of Bid Item #054-0250 Ice Melt
- 200 ctn. of Bid Item #054-0253 Liners, 30" x 37"
- 300 cases of Bid Item #054-0293 Toilet Tissue, Jumbo Roll
- 10 cases of Bid Item #054-0294 Toilet Tissue, Standard Roll
- 200 cases of Bid Item #054-0295 Hand Towels

On or About **March 2, 2022**

- 200 bags of Bid Item #054-0250 Ice Melt
- 200 cases of Bid Item #054-0295 Hand Towels

On or About **April 1, 2022**

- 150 cases of Bid Item #054-0293 Toilet Tissue, Jumbo Roll
- 200 cases of Bid Item #054-0295 Hand Towels

Price shall remain firm to **April 1, 2022** in accordance with the Bid Specifications.

Signed (Name and Title)

Company Name

Date

SUNGARD PENTAMATION
DATE: 03/16/2021
TIME: 09:26:08

CENTRAL DAUPHIN SD
VENDOR BID LIST REPORT

PAGE NUMBER: 1
BIDLIST7
SORT BY BID/COMMODIT

SELECTION CRITERIA: bid_hdr.yr='22' and bid_hdr.bid_no=2202

BID NUMBER: 2202 CUSTODIAL BID
BID TYPE: RFB REQUEST FOR BID

DATE: 03/05/21

COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0002	BATTERY, ALKALINE AAA INDUSTRIAL PROCELL				
	TOTAL QUANTITY REQUESTED:	1344.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0003	BATTERY, ALKALINE AA INDUSTRIAL PROCELL				
	TOTAL QUANTITY REQUESTED:	2544.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0004	BATTERY, ALKALINE C INDUSTRIAL PROCELL				
	TOTAL QUANTITY REQUESTED:	60.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0005	BATTERY, ALKALINE D INDUSTRIAL PROCELL				
	TOTAL QUANTITY REQUESTED:	60.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0006	BATTERY, ALKALINE 9V INDUSTRIAL PROCELL				
	TOTAL QUANTITY REQUESTED:	60.00	EACH		
	MFR NAME:		MFR #:		COMMENT :

SUNGARD PENTAMATION
DATE: 03/16/2021
TIME: 09:26:08

CENTRAL DAUPHIN SD
VENDOR BID LIST REPORT

PAGE NUMBER: 2
BIDLIST7
SORT BY BID/COMMODIT

SELECTION CRITERIA: bid_hdr.yr='22' and bid_hdr.bid_no=2202

BID NUMBER: 2202 CUSTODIAL BID
BID TYPE: RFB REQUEST FOR BID

DATE: 03/05/21

COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0013	FLASHLIGHT 2 CELL W/MAGNETIC STRIP EVEREADY OR EQUAL				
	TOTAL QUANTITY REQUESTED: 6.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0049	TAPE, ELECTRICAL PLASTIC ROLL				
	TOTAL QUANTITY REQUESTED: 12.00	ROLL			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0100	BLADES, UTILITY KNIFE, HEAVY DUTY KLEIN				
	TOTAL QUANTITY REQUESTED: 12.00	PACK			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0101	BLADES, SINGLE EDGE 100/PACK FOR RETRACTABLE SAFETY SCRAPER *UNGER #9				
	TOTAL QUANTITY REQUESTED: 6.00	PACK			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0106	FUNNEL, QUART #583				
	TOTAL QUANTITY REQUESTED: 6.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0109	NOZZLE, HOSE LEVER TYPE CHROMEPLATED				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0110	HOSE, RUBBER GARDEN 50` 5/8" WITH COUPLINGS HEAVY DUTY				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0114	NETS, METAL BASKETBALL (OUTDOOR)				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0115	NYLON NETS - BASKETBALL (INDOOR) SPLASH PROOF				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0119	SCRAPER, ICE, 48" HANDLED, 16-463 FORGED SOCKET, 7" X 6" BLADE, SOCKET PATTERN				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0127	SAFETY SCRAPER, W/RETRACTABLE RAZOR UNGER #SR50				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0129	SHOVEL, SNOW 39" ERGONOMIC BENT HANDLE, 18"W X 14 1/2"H ALUMINUM BLADE W/STEEL NON-STICK WEAR STRIP TRUE TEMPER #1638900				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0130	SHOVEL, SNOW SCOOP TYPE, 16 GA. STEEL 48" STRAIT WOOD HANDLE, 11" X 13 1/2" BLADE TRUE TEMPER #16-324				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0132	SNOW PUSHERS, 24"W ALUMINUM BLADE, 41"H WOOD HANDLE W/D GRIP TRUE TEMPER #1640000				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0133	TAPE, DUCT, 2" X 60 YD HEAVY DUTY				
	TOTAL QUANTITY REQUESTED:	24.00	ROLL		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0239	GLOVES, LATEX RUBBER, X-LARGE - YELLOW INDUSTRIAL TYPE 18 MIL 12"				
	TOTAL QUANTITY REQUESTED:	12.00	PAIR		
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0240	GLOVES, LATEX RUBBER, LARGE - YELLOW INDUSTRIAL TYPE 18 MIL				
	TOTAL QUANTITY REQUESTED: 12.00	PAIR			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0241	GLOVES, LATEX RUBBER, MEDIUM - YELLOW INDUSTRIAL TYPE 18 MIL				
	TOTAL QUANTITY REQUESTED: 12.00	PAIR			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0250	ICE & SNOW MELT, COMMERCIAL BLUE/FROST BITE/SAFER THAN SALT COMMERCIAL GRADE *MUST BE MEDIUM IN GRANULES, MELT ICE IN TEMPS TO -25 DEGREES AND 50 LB. BAGS (SAMPLE WITH SDS REQUIRED)				
	TOTAL QUANTITY REQUESTED: 1000.00	BAG			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0253	CAN LINERS, 30" X 37" CLEAR, 13 MICRON, 500/CTN CORELESS ROLLS CTN LABELS MUST INCLUDE NET WEIGHT *SAMPLE REQUIRED - MUST INDICATE SIZE & MICRON ON SAMPLE*				
	TOTAL QUANTITY REQUESTED: 400.00	CTN			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0260	NAPKINS, FEMININE MAXI-PAD #8 250 INDIVIDUALLY PACKED FOR USE IN VENDING MACHINE				
	TOTAL QUANTITY REQUESTED: 5.00	CASE			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		

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054-0277	PLUNGER, TOILET INDUSTRIAL WOODEN HANDLE				
	TOTAL QUANTITY REQUESTED: 12.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0279	RAGS, JERSEY OR TERRY, WHITE (ONLY) *SAMPLE REQUIRED*				
	TOTAL QUANTITY REQUESTED: 200.00	LB			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0293	TOILET TISSUE, JUMBO ROLL 2 PLY 2000' KC 7827 *PRODUCT SPECIFICATIONS REQUIRED* *SAMPLE IF ALTERNATE BID				
	TOTAL QUANTITY REQUESTED: 900.00	CASE			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0294	TOILET TISSUE, STANDARD ROLL 2-PLY WHITE, 500 SHTS/ROLL, 80 ROLLS/CASE *KIMBERLY CLARK OR SCOTT #04460-50 *PRODUCT SPECIFICATIONS REQUIRED* *SAMPLE IF ALTERNATE BID				
	TOTAL QUANTITY REQUESTED: 25.00	CASE			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0295	TOWELS, HAND ROLL 8" DIA. 800' WHITE 6 ROLLS/CASE SCOTT OR EQUAL *SAMPLE REQUIRED*				
	TOTAL QUANTITY REQUESTED: 1000.00	CASE			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		

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054-0297	WASTE RECEPTACLE, 44 GALLON PLASTIC, GRAY, HEAVY DUTY				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0304	WALK OFF MAT 3` X 4` GRAY				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0307	WALK OFF MAT 4` X 6` GRAY				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0308	WALK OFF MAT 4` X 8` GRAY				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0318	GLOVES, LATEX FREE RUBBER, LARGE DISPOSABLE TYPE, UNPOWDERED 100/BOX				
	TOTAL QUANTITY REQUESTED:	410.00	BOX		
	MFR NAME:		MFR #:		COMMENT :

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054-0319	GLOVES, LATEX FREE RUBBER, MEDIUM DISPOSABLE TYPE, UNPOWDERED 100/BOX				
	TOTAL QUANTITY REQUESTED:	100.00	BOX		
	MFR NAME:		MFR #:		COMMENT :
054-0320	GLOVES, LATEX FREE RUBBER, SMALL DISPOSABLE TYPE, UNPOWDERED 100/BOX				
	TOTAL QUANTITY REQUESTED:	20.00	BOX		
	MFR NAME:		MFR #:		COMMENT :
054-0324	GLOVES, LATEX FREE RUBBER - X-LARGE DISPOSABLE TYPE, UNPOWDERED 100/BOX				
	TOTAL QUANTITY REQUESTED:	300.00	BOX		
	MFR NAME:		MFR #:		COMMENT :
054-0325	WASTE RECEPTACLE DOLLY				
	TOTAL QUANTITY REQUESTED:	30.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0342	CLOCK, LARGE WALL, 15" QUARTZ				
	TOTAL QUANTITY REQUESTED:	15.00	EACH		
	MFR NAME:		MFR #:		COMMENT :

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0374	TOILET BOWL SWAB, ABSORBENT YARN TREATED W/ANTIMICROBIAL AGENT, CUP TO WRING, 15" HANDLE *SAMPLE REQUIRED				
	TOTAL QUANTITY REQUESTED: 240.00	EACH			
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0375	MOP, WET MEDIUM 16-20 OZ. WIDE BAND LOOPED END , 4-PLY SYNTHETIC BLEND YARN MACHINE WASHABLE ONLY				
	TOTAL QUANTITY REQUESTED: 120.00	EACH			
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0384	HANDLES, DUST MOP 1" X 60" HARDWOOD QUICK CHANGE THUMB RELEASE				
	TOTAL QUANTITY REQUESTED: 12.00	EACH			
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0385	SQUEEGEE, WINDOW COMPLETE UNIT 12"				
	TOTAL QUANTITY REQUESTED: 6.00	EACH			
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____
054-0387	SQUEEGEE, FLOOR COMPLETE UNIT W/HANDLE				
	TOTAL QUANTITY REQUESTED: 6.00	EACH			
	MFR NAME: _____	MFR #:	_____	COMMENT :	_____

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0390	SPONGE, CELLULOSE WITH SCOURING PAD 3M OR EQUAL				
	TOTAL QUANTITY REQUESTED: 120.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0391	SPONGE, CELLULOSE 2" X 4" X 6"				
	TOTAL QUANTITY REQUESTED: 24.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0394	PADS, FLOOR 13" RED (BUFFING) 5/CASE				
	TOTAL QUANTITY REQUESTED: 90.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0396	PADS, FLOOR 14" BLACK (STRIPPING) 5/CASE				
	TOTAL QUANTITY REQUESTED: 20.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		
054-0398	PADS, FLOOR 14" RED (BUFFING) 5/CASE				
	TOTAL QUANTITY REQUESTED: 80.00	EACH			
	MFR NAME: _____	MFR #: _____	COMMENT : _____		

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0404	PADS, FLOOR 20" BLACK (STRIPPING) 5/CASE				
	TOTAL QUANTITY REQUESTED:	20.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0407	PADS, FLOOR 20" WHITE (SUPER POLISHING) 5/CASE				
	TOTAL QUANTITY REQUESTED:	25.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0408	SIGN, WET FLOOR, YELLOW PLASTIC A-FRAME				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0409	MOP BUCKET AND RINGER COMBO COMMERCIAL GRADE 35 QT. W/DOWNWARD WRINGER				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0410	ROLL TOWEL DISPENSER, DK GREY/TAN KIMBERLY CLARK #9765 FOR 8" DIA. ROLLS				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME:		MFR #:		COMMENT :

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0411	SR. JUMBO TOILET TISSUE DISPENSER FOR 4" X 2250 ROLLS KC#9551 OR GP 59012/GP 59350				
	TOTAL QUANTITY REQUESTED:	30.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0417	HAND SCRUB PADS - GREEN (3M) 6" X 9" 20 PADS/BOX				
	TOTAL QUANTITY REQUESTED:	144.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0418	LOBBY DUST PAN (RUBBERMAID) 5 3/4" X 12" X 36 5/8"				
	TOTAL QUANTITY REQUESTED:	12.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0427	BRUTE BUCKET, GRAY 10 QT. RUBBERMAID				
	TOTAL QUANTITY REQUESTED:	6.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0428	LOBBY DUST BROOM RUBBERMAID LOBBY PRO 27"L VINYL COATED METAL HANDLE, POLYPROPYLENE FILL BRISTLES				
	TOTAL QUANTITY REQUESTED:	60.00	EACH		
	MFR NAME:		MFR #:		COMMENT :

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COMMODITY #	COMMODITY DESCRIPTION	MEASURE	UNITS	* UNIT COST	= TOTAL
054-0434	PADS, FLOOR 11" RED (BUFFING) 5/CASE				
	TOTAL QUANTITY REQUESTED:	5.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0436	PADS, FLOOR 24" HORSEHAIR				
	TOTAL QUANTITY REQUESTED:	20.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0437	PADS, FLOOR 28" HORSEHAIR				
	TOTAL QUANTITY REQUESTED:	20.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0442	LINER, FEMANINE WASTE RECEPTACLE, 250/CASE KRAFT WAXED PAPER *SAMPLE REQUIRED				
	TOTAL QUANTITY REQUESTED:	30.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0468	LAMP, T8 4FT 25W F032/25W/841/XP/SS/ECO OSRM				
	TOTAL QUANTITY REQUESTED:	1440.00	EACH		
	MFR NAME:		MFR #:		COMMENT :

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054-0469	LAMP, SYLVANIA FP28/835/PM/ECO 3500K 28W T5				
	TOTAL QUANTITY REQUESTED:	120.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0470	LAMP, F54 HO T5				
	TOTAL QUANTITY REQUESTED:	120.00	EACH		
	MFR NAME:		MFR #:		COMMENT :
054-0501	PADS, FLOOR 20" RED (BUFFING) 5/CASE				
	TOTAL QUANTITY REQUESTED:	15.00	EACH		
	MFR NAME:		MFR #:		COMMENT :