

CENTRAL DAUPHIN EAST HIGH



COVID-19 REOPENING PLAN

2020-2021



Central Dauphin East High

626 Rutherford Road
Harrisburg PA 17109
(717) 541 - 1662

COVID-19 Recovery Plan

June 16, 2020

Overview

This plan outlines the recovery strategies East High will implement as a result of the COVID-19 pandemic and the district's hybrid reopening plan for the 2020-2021 school year. Specifically, this document details East High's Red, Yellow, and Green Phases as our school community moves towards safe and new "normal" school operations during this pandemic.

Goals

1. Consider the health and safety of students, staff and overall community during the COVID-19 pandemic.
2. To re-engage students and staff in new ways of learning and teaching, while considering the pandemic's impact on academic, personal and social-emotional development.
3. To provide structure, consistency and support in these times of uncertainty.

Pandemic Team

Dr. Jesse Rawls, Principal
Shauntae Iachini, Assistant Principal
Ken Ward, Assistant Principal
Jason Black, Assistant Principal
Matt Keys, Assistant Principal

Carol Berman, Nurse
Bethany Foran, Nurse
Sarah DiSanto, School Counselor
Doug Petras, School Resource Officer
Gregory Goldthorp, Athletic Director



Our Mission

East High's mission is to be prepared for any scenario we may face!
We have developed four plans with the goal to reduce virus transmission and limit the number of students and staff exposed.

How do we plan to limit exposure?

- Through reduced capacity on buses
- Through reduced capacity in classrooms
- By limiting movement throughout the building
- By creating a culture of masking and social distancing
- Through educating students on hygiene and health practices that reduce the spread of infection
- Through procedural changes in the cafeteria, nurses office and guidance suite, and more

What does this look like?

We propose a four phased approach to school operations at East High for the Fall:

- Red Phase
- Yellow Phase
- Green Phase



Central Dauphin East High Red Phase

School is closed due to one exposure in the building or the county moving to Red. Students and staff work remotely from home for 14 days.



Students will be working remotely from home and will follow the RED academic schedule.

REMOTE LEARNING



Attendance will be taken daily per class period. Participation in live lessons is required along with completion of assignments.

ATTENDANCE



Students and staff will follow the Video Conferencing Etiquette expectations.

ONLINE ETIQUETTE




GRADING

Assignments and assessments will count. Attendance, participation, online etiquette, and completion of assignments will be reflected in grading.



COMMUNICATION

Students, parents, staff and school communication will be timely in order to address academic, college and career, and social-emotional needs of students.



CONNECTION TO SCHOOL

Virtual After-School Clubs, Virtual Self-Care Lessons/Activities, Virtual Workshops and Virtual Panther Period Activities (TBD)



SUPPORTS

Office Hours, Academic/Homework Help, Counseling Referrals & Check-ins, PAWS, virtual groups and community resources.



RED Phase

- Complete school closure applies to the county being in Red or **one** exposure in the building.
- Students and staff work remotely from home for 14 calendar days if there is one exposure in the building. If the county moves to Red, school may be closed for an undetermined time as per Governor direction.
- Remote Learning Schedule below will be in place and all students will have a district issued device if needed.
- **Accessing Central Dauphin's IT Service Desk: Students/Parents/Guardians can open service requests**

We thank you for your patience when using our IT Service Desk. We strive to answer all requests quickly and have multiple staff members pitching in to assist.

Hours of operation (subject to change):

Monday – Friday 7:00 AM – 7:00 PM

Saturday 10:00 AM – 4:00 PM

Sunday 12:00 PM – 4:00 PM

URL: <https://cdschools.sysaidit.com/servicePortal>

Or follow this menu path in your web browser: www.cdschools.org > Parents & Students > Parent Portal > IT Service Desk



RED Phase Academic Schedule

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Homeroom Advisory Period 9-9:55	Remote Homeroom Advisory Period: Check-in with homeroom group; Daily Communication, Virtual Team Building, etc. OR Office Hours and Counselor Check-ins	Remote Homeroom Advisory Period: Check-in with homeroom group; Daily Communication, Virtual Team Building, etc. OR Office Hours and Counselor Check-ins	Remote Homeroom Advisory Period: Check-in with homeroom group; Daily Communication, Virtual Team Building, etc. OR Office Hours and Counselor Check-ins	Remote Homeroom Advisory Period: Check-in with homeroom group; Daily Communication, Virtual Team Building, etc. OR Office Hours and Counselor Check-ins	Remote Homeroom Advisory Period: Check-in with homeroom group; Daily Communication, Virtual Team Building, etc. OR Office Hours and Counselor Check-ins
10:00-11:00	Period 1	Period 43/5	Period 1	Period 43/5	Period 1
11:05-12:05	Period 2	Period 54/6	Period 2	Period 54/6	Period 2
12:10-1:00	Lunch	Lunch	Lunch	Lunch	Lunch
1:05-2:05	Period 32/4	Period 7	Period 32/4	Period 7	Period 32/4
2:10--2:40	Support Period--Office Hours; Homework Help; Check-ins with counselors and virtual groups	Support Period--Office Hours; Homework Help; Check-ins with counselors and virtual groups			



DELIVERY OF INSTRUCTION

Platforms	Canvas and Google Classroom
Delivery of lessons	<ul style="list-style-type: none"> • Combination of synchronous (live) instruction and asynchronous (video). • Office hours and help sessions will provide opportunity for Q&A. This will allow students to receive feedback and clarification when working independently.
Classroom Environment and Managing Procedures	<ul style="list-style-type: none"> • All teachers will use the Video Conferencing Etiquette Expectations guidelines for East High. • Teachers will make effective use of resources and technology.
Establishing a Culture for Learning	<ul style="list-style-type: none"> • Students understand their role as a learner, and consistently expend effort to learn by engaging in the task at hand. • Students will be provided with appropriate resources and support which encourages self-advocacy when assistance is needed. • Classroom interactions support and extend learning.
Resources	<ul style="list-style-type: none"> • Recorded live sessions for students to review independently after the lesson. • Additional videos, tutorials, materials and/or links to supplement the live lesson.
Office Hours	<ul style="list-style-type: none"> • 9:00-9:55 AM • 2:10-2:40 PM • Flexible Office Hours by request.

GRADING

Category	Expectation
Attendance	<ul style="list-style-type: none"> • Daily as per the district policy. • Attendance taken per class period, including homeroom.
Participation	<ul style="list-style-type: none"> • Daily participation in live lessons. • Students will be provided a district issued device as needed. • Continue with traditional method of grading participation
Online Etiquette	<ul style="list-style-type: none"> • Daily expectation for all students.
Assignments	<ul style="list-style-type: none"> • Daily completion of assignments.



CENTRAL DAUPHIN EAST HIGH

VIDEO CONFERENCING ETIQUETTE



GRIT

RESPECT

Excellence

ACCOUNTABILITY

TOLERANCE

MUTE YOUR MIC WHEN YOU ARE NOT SPEAKING

Laptop mics pick-up a lot of background noise. Turn off your mic when not speaking, Join your conference or lesson in a quiet room/space.



BE ON TIME FOR CLASS AND MEETINGS

Join the lesson/meeting at least 5 minutes early. This allows time to set up your audio and video settings. Joining late is a distraction and causes you to miss important information.



USE THE CHAT FEATURE TO ASK QUESTIONS

Chat allows you to connect with others and ask questions. Use this instead of interrupting with your mic. A record of the chat is automatically kept and archived. Be responsible and stay on topic.



DRESS APPROPRIATELY AND BE PREPARED

Wear what would be appropriate school attire. Represent yourself positively. Have all of your class materials ready and meet deadlines.



ADJUST THE CAMERA

Adjust your camera so that others can clearly see your face. Think about your surroundings. Make sure the view in your background is appropriate.



LISTEN AND BE APPROPRIATELY ENGAGED

Actively participate and take turns when speaking. Be respectful of others' opinions and watch your body language. Be mindful of your words and avoid sarcasm.



COMMUNICATION

Category	Expectation	Description
Student Communication	<ul style="list-style-type: none"> ● Responding to teachers in a timely manner. ● Communicating with classmates within an appropriate time frame for group work. ● Communicate needs for extra support in a timely manner. 	<ul style="list-style-type: none"> ● Monitoring and responding to email daily. ● Utilizing email and online platforms to communicate with teachers about assignments, lessons, office hours, etc.
Parent Communication	<ul style="list-style-type: none"> ● Communicate attendance concerns. ● Communicate needs for extra support in a timely manner. 	<ul style="list-style-type: none"> ● 717-541-1162 ext. 393 ● Grade level Principal ● Subject teacher
Staff Communication	<ul style="list-style-type: none"> ● Communicate lessons and expectations for assignments. ● Communicate resources available to supplement lessons and aid in extra support/understanding. ● Announcements for due dates, assessments, etc. 	<p>Examples of communication methods:</p> <ul style="list-style-type: none"> ● Email and other written communication ● Videos ● Teacher Website, Canvas or Google Classroom ● Remind, Newsletters, etc.
School Communication	<ul style="list-style-type: none"> ● Blackboard ● Website updated frequently. ● Teacher websites, Canvas and Google Classroom pages updated frequently. 	<ul style="list-style-type: none"> ● School shutdown information ● Technology support ● Daily Schedule ● Videos for help navigating platforms, HAC, etc. ● Community and school resources.



ADDITIONAL CONNECTION TO SCHOOL OPPORTUNITIES (TBD)

Virtual Panther Period Activities/Course (Required for students who need the class for credit.)
Virtual After School Homework Help (Math, Writing, Social Studies, Science--Optional)
Virtual After-School Clubs
Virtual Self-Care Activities (Optional)
Virtual Workshops for Academic, College and Career Readiness (May be required for some students.)

MENTAL HEALTH and WELLNESS DURING SCHOOL CLOSURE

Daily stressors and mental health concerns impact many areas of some students' lives, creating barriers to their academic achievement, motivation, relationships, physical health and more. The Central Dauphin East High School Community recognizes that we are in unprecedented times, and the COVID-19 pandemic has impacted individuals and families on numerous levels. The experiences we face in our schools today demonstrate why it is even more critical to help build students' capacity to improve "soft skills", and manage emotional stressors in their lives. We acknowledge the need for more proactive, and preventive support programming to enhance social-emotional and mental wellbeing of our young people. In addition, we understand that in order to give our very best to our students, we must prioritize our own self-care as staff while we encourage this for our students.



School Resources Available

EHS School Counseling Department

*Counseling Department Google Classroom pages are available to access resources

Sarah Disanto, School Counselor (A-C)	sdisanto@cdschools.org
Michele Gardiner, School Counselor (D-G)	mgardiner@cdschools.org
Steve Bubnis, School Counselor (H-Ma)	sbubnis@cdschools.org
Meggan Schorn, School Counselor (Mb-R)	mschorn@cdschools.org
Sarah James, School Counselor (S-Z)	sjames@cdschools.org
Katie Glassford, Guidance Secretary	kglassford@cdschools.org
Jennifer Butz, School Social Worker	jsbutz@cdschools.org
PAWS Student Assistance Program (Promoting A wareness W ellness & S uccess)	Paper or electronic referrals are available. Supports for mental health and/or drug and alcohol screening and school-based supports are available.
Small Group Activities (TBD)	Contact School Counselor for additional information.
Highmark Caring Place	Grief and Loss Resources and small group referrals.

Coordinated Online Remote Education (CORE)

- CORE Students will check their teachers' online platform page (i.e., Canvas or Google Classroom) daily to complete assignments and engage in lessons.
- A calendar will be available for students to attend synchronous (or live) lessons. Asynchronous (or recorded) lessons will be available on the teachers' Canvas or Google Classroom page.
- Students will use Flextime Manager to sign-up for live lessons and help sessions.



Central Dauphin East High Yellow Phase Hybrid Model

Transportation is assigned by cohort A or B. All students will wear a mask. Buses will be cleaned daily.

BUS



Less than 6 feet

Student desks will be spaced apart as much as feasible. Students and staff will be expected to wear masks where social distancing is less than 6 feet.

CLASSROOM



Less than 6 feet

Students are expected to walk to the right when transitioning in the halls. Students will wear masks in the hallways and will be encouraged to use alternate routes to avoid high traffic areas.

HALLWAY



Less than 6 feet

Sharing of high touch materials and supplies will be limited. Students may bring their own water bottles to school.

SUPPLIES



Re-opening Logistics

Based on the CDSD Health & Safety Plan, the hybrid model allows EHS to do our best to social distance. Masks will be required, especially anytime a distance of 6' of space cannot be met.

*This plan is subject to change.



GYM

PE class will be held outside as much as possible. Students should wear sneakers. Activities will involve minimal close contact. Masks may be worn if needed.



CAFETERIA

Students will eat in the cafeteria, and will wear a mask when not eating. Serving lines will be full-serve with limited food options to maximize social distancing.



EVENTS

There will be no spectators for sports and school events. Large group assemblies and field trips will not take place. Visitors will be limited in the building.



CLEANING

Students and staff will be encouraged to practice safe, daily hygiene and hand washing.



YELLOW Phase Cohorts A/B

- Hybrid Learning Model will be in place to promote and adhere to social distancing guidelines.
- Students are divided by alphabet into cohorts: Group A (A-K) and Group B (L-Z). Students have the option to opt-out into CORE.
- Group A will report to school on Mondays and Tuesdays, and Group B will report on Wednesday and Thursdays. Fridays will be a remote learning day for all students.
- All students will have a device to transport to and from school. The use of protective cases is strongly suggested to minimize damage to devices during transport.
- Face coverings are required on the bus, in class, in the cafeteria, and during hallway transitions.

Period	Time
Homeroom	7:45am-7:50am
Period 1	7:55am-8:40am
Period 2	8:45am-9:30pm
Period 3/4	9:35am-10:20am
Period 4/5 Lunch	10:25am-12:05pm
Period 5/6	12:10pm-12:55pm
Period 7	1:00pm-1:45pm
Support Period	1:50pm-2:30pm

Lunch Schedule	
Lunch A	10:25am-10:55am
Lunch B	11:00am-11:30am
Lunch C	11:35am-12:05pm



Central Dauphin School District
Approved Face Coverings for Students, Staff, & Visitors

Type and Intended Use of Face Coverings			
Types of Face Covering	Disposable Surgical Mask 	Cloth Mask 	Face Shield  *used with a mask
Face Covering Application	Hook loops snugly around ears. Ensure that the mask covers the nose and the mouth at all times and is secured under the chin.	Secure ties to head or hook loops snugly around ears. Ensure that the mask covers the nose and the mouth at all times and is secured under the chin.	Bending forward, hold face shield with both hands, expand the elastic with thumbs and place the elastic around head so that the foam rests on forehead. Ensure the shield covers the front and sides of the face and no areas are left uncovered.
Face Covering Removal	Unhook from ears and pull away from face without touching the inside of the mask. Fold so the inner part of the mask faces inward. Dispose immediately.	Untie or unhook from ears and pull away from face without touching the inside of the mask. Fold so the inner part of the mask faces inward.	Remove and pull up and away from face without touching the front of the shield. Check for cracks in the shield and discard if cracked or damaged.
Cleaning	Dispose immediately into trash can. Not intended for multiple uses.	Wash after daily use in washing machine with other laundry OR by hand soaking in a solution of 1/3rd cup of household bleach per gallon of room temperature water. Rinse clear. Place in the dryer or hang dry.	Carefully wipe the inside, followed by the outside of the face shield with a disinfectant wipe.

"Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the Order, can include a plastic face shield that covers the nose and mouth.

N-95 masks that have the filter on the outside are not approved as they protect the wearer but exhaling through the filter allows virus particles out into the environment.

Masks displaying drugs, alcohol, tobacco, weapons, racial, violence, derogatory/negative message or sexual innuendos, confederate flag, gang related, profane language, and or suggestive lettering or pictures are prohibited under the CDSO Student Code of Conduct.



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ADJUST THE CAMERA

Adjust your camera so that others can clearly see your face. Think about your surroundings. Make sure the view in your background is appropriate.



LISTEN AND BE APPROPRIATELY ENGAGED

Actively participate and take turns when speaking. Be respectful of others' opinions and watch your body language. Be mindful of your words and avoid sarcasm.



DELIVERY OF INSTRUCTION

Platforms	Canvas and Google Classroom
Delivery of lessons	<ul style="list-style-type: none"> • Combination of synchronous (live) instruction and asynchronous (video). • Office hours and help sessions will provide opportunity for Q&A. This will allow students to receive feedback and clarification when working independently.
Classroom Environment and Managing Procedures	<ul style="list-style-type: none"> • All teachers will use the Video Conferencing Etiquette Expectations guidelines for East High. • Teachers will make effective use of resources and technology.
Establishing a Culture for Learning	<ul style="list-style-type: none"> • Students understand their role as a learner, and consistently expend effort to learn by engaging in the task at hand. • Students will be provided with appropriate resources and support which encourages self-advocacy when assistance is needed. • Classroom interactions support and extend learning.
Resources	<ul style="list-style-type: none"> • Recorded live sessions for students to review independently after the lesson. • Additional videos, tutorials, materials and/or links to supplement the live lesson.

Physical Education

- Education for all students and staff on hygiene and health practices during and between classes.
- Weight Room will have limited use.
- Class size is reduced to adhere to social distancing guidelines.

Elective Classes (Tech Ed, Art, FCS, Business):

- Education for all students and staff on hygiene and health practices during and between classes.
- Students and staff are required to wear a mask to minimize transmission or spread of the COVID-19 virus.
- Limit sharing of high touch supplies and equipment and disinfect between use.

**Cafeteria:**

Students and staff will wear a mask to minimize transmission or spread of the COVID-19 virus:

- When standing in line
- When sitting and not eating
- When traveling in the cafeteria, as well as to and from the cafeteria

Breakfast

- Staggered based on when buses arrive
- Students will report to homeroom when finished eating
- Students will be strongly encouraged to move straight to homeroom

Lunch

- Mixed lunches per grade level (less than 250 students per lunch)
- Food lines will be separated to maximize social distancing during lunch time
- One kiosk will be placed at the main entrance of the cafe to separate the lines
- Signage and communication about lunch options served by location
- Outside space is available for eating

Nurse's Office (procedures):

- Masks are required when entering the nurses office. If students do not have a mask, one will be provided.
- Students who are symptomatic (e.g., headache, fever, cough, sore throat, gastrointestinal concerns, etc.) will report to Nurse Suite 2. Students will be screened and may be sent home.
- Any student with a fever of 100.4 will be required to go home until fever free for 24 hours without fever reducing medication.
- Students who are suspected to have COVID-19 will be required to remain home for 14 days. Students are strongly encouraged to be screened before returning. A list of resources will be provided for families. Families may email EHSSelfReport@cdschools.org to provide confidential information regarding testing results.
- As per district procedure, siblings of a student with COVID-19 symptoms will be required to stay home for 14 days. If a parent is positive for COVID-19, the student and sibling(s) will be required to stay home for 14 days. A list of resources will be provided for families. Families may email EHSSelfReport@cdschools.org to provide confidential information regarding testing results.



- Students who need medication or other care will report to Nurse Suite 1.
- Students will be strongly encouraged to only report to the nurse's suite for serious illness, injury or medical concern.
- Passes will be disposable to minimize the transmission or spread of viruses or other illness.
- Students will be strongly encouraged to practice appropriate hygiene and hand washing upon entering and exiting the nurse's suite.

Guidance Department

- Education for all students and staff on hygiene and health practices during and between classes.
- Students and staff will wear a mask to minimize transmission or spread of the COVID-19 virus.
- New Student meetings will be held virtually or by phone to limit visitors in the building.
- Students and staff will enter through the main guidance door. Upon leaving, students/staff will exit through the back guidance door to maximize social distancing.
- A color coded pass system is in place to better structure student appointments and maximize efforts to socially distance in the Guidance Office.
- Use of the Guidance Computer lab is by appointment only. Seating will be limited to maximize social distancing. Students may contact their counselor or Guidance secretary to schedule an appointment for the lab.

School Activities and Clubs

- All Virtual (i.e., BTSN, Freshman Orientation, Class Meetings, etc.).
- No large gatherings for the year as per district policy (i.e., talent shows, musicals, concerts, pep rallies, athletics, etc.).



ADDITIONAL CONNECTION TO SCHOOL OPPORTUNITIES (TBD)

Virtual Panther Period Activities/Course (Required for students who need the class for credit.)

Virtual After School Homework Help (Math, Writing, Social Studies, Science--Optional)

Virtual After-School Clubs

Virtual Self-Care Activities (Optional)

Virtual Workshops for Academic, College and Career Readiness (May be required for some students.)



Central Dauphin East High Green Phase

Students will ride the bus as normally assigned. All students will wear a mask. Buses will be cleaned daily.

BUS



Less than 6 feet

Student desks will be spaced apart as much as possible. Students and staff are expected to wear masks, especially where social distancing is less than 6 feet.

CLASSROOM



Less than 6 feet

Students are expected to walk to the right when transitioning in the halls. Students will be encouraged to use alternate routes to avoid high traffic areas.

HALLWAY



Less than 6 feet

Sharing of high touch materials and supplies will be limited. Students may bring their own water bottles to school. Fountains will not be operating.

SUPPLIES



Full Re-opening Logistics

Based on the CDSB Health & Safety Plan, East High will do our best to social distance where feasible. Masks will be required anytime a distance of 6' of space cannot be met.

*This plan is subject to change.



GYM

PE class will be held outside as much as possible. Students should wear sneakers. Activities will involve minimal close contact. Masks may be worn if needed.



CAFETERIA

Students will eat in the cafeteria, and will wear a mask when not eating. Serving lines will be full-service with limited food options to maximize social distancing.

Less than 6 feet



EVENTS

There will be no spectators for sports and school events. Large group assemblies and field trips will not take place. Visitors will be limited in the building.



CLEANING

Students and staff will be encouraged to practice safe, daily hygiene and hand washing.



GREEN Phase

- Social distancing as feasible in effect with a full student body (1,500).
- Full capacity for transportation.
- Face coverings are required on the bus, in class, in the cafeteria, and during hallway transitions.

Regular Schedule	1 Hour Delay Schedule	2 Hour Delay Schedule
Homeroom 7:45-7:55	Homeroom 8:45-8:55	Homeroom 9:45-9:55
1 (8:00-8:55)	1 (9:00-9:45)	1 (10:00-10:35)
2 (9:00 - 9:55)	2 (9:50 - 10:35)	2 (10:40 - 11:15)
3 (10:00-10:30) 9th Grade Lunch	3 (10:40-11:10)	3 (11:20-11:50)
32 (10:00-10:55)	32 (10:40-11:25)	32 (11:20-11:55)
4 (10:35-11:30)	4 (11:15-12:00)	4 (11:55-12:30)
42 (11:00-11:30) 10th Grade Lunch	42 (11:30-12:00)	42 (12:00-12:30)
43 (11:00-11:55)	43 (11:30-12:15)	43 (12:00-12:35)
5 (11:35-12:30)	5 (12:05-12:50)	5 (12:35-1:10)
53 (12:00-12:30) 11th Grade Lunch	53 (12:20-12:50)	53 (12:40-1:10)
54 (12:00-12:55)	54 (12:20-1:05)	54 (12:40-1:15)
6 (12:35-1:30)	6 (12:55-1:40)	6 (1:15-1:50)
64 (1:00-1:30) 12th Grade Lunch	64 (1:10-1:40)	64 (1:20-1:50)
7 (1:35-2:30)	7 (1:45-2:30)	7 (1:55-2:30)



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Approved Face Coverings for Students, Staff, & Visitors

Type and Intended Use of Face Coverings			
Types of Face Covering	Disposable Surgical Mask 	Cloth Mask 	Face Shield  *used with a mask
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Face Covering Removal	Unhook from ears and pull away from face without touching the inside of the mask. Fold so the inner part of the mask faces inward. Dispose immediately.	Untie or unhook from ears and pull away from face without touching the inside of the mask. Fold so the inner part of the mask faces inward.	Remove and pull up and away from face without touching the front of the shield. Check for cracks in the shield and discard if cracked or damaged.
Cleaning	Dispose immediately into trash can. Not intended for multiple uses.	Wash after daily use in washing machine with other laundry OR by hand soaking in a solution of 1/3rd cup of household bleach per gallon of room temperature water. Rinse clear. Place in the dryer or hang dry.	Carefully wipe the inside, followed by the outside of the face shield with a disinfectant wipe.

"Face covering" means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A "face covering" can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the Order, can include a plastic face shield that covers the nose and mouth.

N-95 masks that have the filter on the outside are not approved as they protect the wearer but exhaling through the filter allows virus particles out into the environment.

Masks displaying drugs, alcohol, tobacco, weapons, racial, violence, derogatory/negative message or sexual innuendos, confederate flag, gang related, profane language, and or suggestive lettering or pictures are prohibited under the CDSO Student Code of Conduct.



LEARNING ENVIRONMENT

Classrooms:

- Education for all students and staff on hygiene and health practices during and between classes.
- Students and staff will wear a mask/face covering to minimize spread of the COVID-19 virus.
- All students will be in an assigned classroom as per their academic schedule.
- Student class size remains 28-30/room.
- Desks will be arranged to face the same direction in rows.
- Sharing of materials will be limited including courses that incorporate labs.
- Classroom doors may be left open but in locked position to promote air circulation.

Physical Education

- Education for all students and staff on hygiene and health practices during and between classes.
- Weight Room will have limited use.
- Class size is 35-40.

Elective Classes (Tech Ed, Art, FCS, Business):

- Education for all students and staff on hygiene and health practices during and between classes.
- Students and staff will wear a mask to minimize transmission or spread of the COVID-19 virus.
- Limit sharing of high touch supplies and equipment and disinfect between use.

Hallways and Communal areas:

- Stagger number of students in the hallway.
- Students and staff will wear a mask to minimize transmission or spread of the COVID-19 virus.



Cafeteria:

Students and staff will wear a mask to minimize transmission or spread of the COVID-19 virus:

- When standing in line
- When sitting and not eating
- When traveling in the cafeteria, as well as to and from the cafeteria

Breakfast

- Staggered based on when buses arrive
- Students will report to homeroom when finished eating
- Students will be strongly encouraged to move straight to homeroom

Lunch

- Mixed lunches per grade level (375 students per lunch)
- Food lines will be separated to maximize social distancing during lunch time
- One kiosk will be placed at the main entrance of the cafe to separate the lines
- Signage and communication about lunch options served by location
- Outside space is available for eating

Main Office, Athletic Office, Workroom and other Office/Conference Spaces:

- Education for all students and staff on hygiene and health practices during and between classes.
- Students and staff will wear a mask to minimize transmission or spread of the COVID-19 virus.
- Conferences will be held virtually or by phone to limit visitors in the building.

Nurse's Office (procedures):

- Masks are required when entering the nurses office. If students do not have a mask, one will be provided.
- Students who are symptomatic (e.g., headache, fever, cough, sore throat, gastrointestinal concerns, etc.) will report to Nurse Suite 2. Students will be screened and may be sent home.
- Any student with a fever of 100.4 will be required to go home until fever free for 24 hours without



fever reducing medication.
<ul style="list-style-type: none"> Students who are suspected to have COVID-19 will be required to remain home for 14 days. Students are strongly encouraged to be screened before returning. A list of resources will be provided for families. Families may email EHSSelfReport@cdschools.org to provide confidential information regarding testing results.
<ul style="list-style-type: none"> As per district procedure, siblings of a student with COVID-19 symptoms will be required to stay home for 14 days. If a parent is positive for COVID-19, the student and sibling(s) will be required to stay home for 14 days. A list of resources will be provided for families. Families may email EHSSelfReport@cdschools.org to provide confidential information regarding testing results.
<ul style="list-style-type: none"> Students who need medication or other care will report to Nurse Suite 1.
<ul style="list-style-type: none"> Students will be strongly encouraged to only report to the nurse's suite for serious illness, injury or medical concern.
<ul style="list-style-type: none"> Passes will be disposable to minimize the transmission or spread of viruses or other illness.
<ul style="list-style-type: none"> Students will be strongly encouraged to practice appropriate hygiene and hand washing upon entering and exiting the nurse's suite.

Guidance Department

<ul style="list-style-type: none"> Education for all students and staff on hygiene and health practices during and between classes.
<ul style="list-style-type: none"> Students and staff will be strongly encouraged to wear a mask to minimize transmission or spread of the COVID-19 virus.
<ul style="list-style-type: none"> New Student meetings will be held virtually or by phone to limit visitors in the building.
<ul style="list-style-type: none"> Students and staff will enter through the main guidance door. Upon leaving, students/staff will exit through the back guidance door to maximize social distancing.
<ul style="list-style-type: none"> A color coded pass system is in place to better structure student appointments and maximize efforts to socially distance in the Guidance Office.
<ul style="list-style-type: none"> Use of the Guidance Computer lab is by appointment only. Seating will be limited to maximize social distancing. Students may contact their counselor or Guidance secretary to schedule an appointment for the lab.



School Activities and Clubs

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|---|
| <ul style="list-style-type: none">• All Virtual (i.e., BTSN, Freshman Orientation, Class Meetings, etc). |
| <ul style="list-style-type: none">• No large gatherings for the year as per district policy (i.e., talent shows, musicals, concerts, pep rallies, athletics, etc.). |

ADDITIONAL CONNECTION TO SCHOOL OPPORTUNITIES (TBD)

Virtual Panther Period Activities/Course (Required for students who need the class for credit.)

Virtual After School Homework Help (Math, Writing, Social Studies, Science--Optional)

Virtual After-School Clubs

Virtual Self-Care Activities (Optional)

Virtual Workshops for Academic, College and Career Readiness (May be required for some students.)
