

**Swatara Middle School**

**Health & Safety Plan**

**Reopening during COVID 19 Pandemic & Returning to  
Online Learning**



**SMS**

**2020-2021**

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## Type of Reopening

- Swatara Middle School will be conducting a scaffolded reopening: Some students are engaged in in-person learning while others are distance learning.
- Swatara Middle school will implement a blended reopening model that balances in-person learning and remote learning for all students ( i.e., alternating days of the week) on August 24, 2020.

## Building Cleaning & Sanitizing

- Swatara Middle School's custodial staff will be cleaning learning spaces, restrooms, drinking fountains, cafeteria and hallways daily.

### I. Swatara Middle School Building- Social Distancing & Safety Protocols

#### A. Classrooms

- All desks in rows facing the same direction, spaced 6 feet apart. If desks or workstations cannot be moved, have students spaced apart and sitting on only one side of the table.
- When feasible, keep students in the classroom and rotate teachers instead
- Avoid sharing supplies
- Students may carry backpack/ book bags in the classroom
- Frequent hand washing will be encouraged with hand sanitizer used only if a sink is not available
- No nonessential classroom visitors or volunteers
- Students are encouraged to bring their own water bottle
- Clean and disinfect shared items between uses.

##### 1. PBIS In Class Meetings

- a) With the start of school, week-long PBIS lessons will include Handwashing Strategies and Hygiene Techniques, which will include washing hands at least 20 seconds with soap and water, sneezing, and coughing into the crook of the arm. Using sanitizer after coughing, sneezing or wiping nose. Washing hands after using the bathrooms, and eating breakfast or lunch.

##### 2. PE

- a) Keep outside as much as possible until it gets cold.
- b) Limit the use of shared equipment
- c) Provide safe opportunities for exercise by practice social distancing while not engaged in active play, engagement of players at higher risk, & size of teams
- d) Clean and disinfect shared items between uses.

##### 3. Music

- a) Maintain social distancing
- b) Keep each student's belongings separated from others and in individually labeled cubbies/containers

## **B. Hallways**

### **1. Entrance into school**

- a. When students arrive on the buses, they will exit the bus and maintain social distance. Two hand sanitizing stations will be in the bus lobby entrance. Eighth grade students should report directly to their homeroom unless eating breakfast. Sixth and seventh grade students report to their homeroom for breakfast. Personnel on duty will ask entering students if they are eating breakfast. Students that arrive between 7:10-7:20 will remain on the bus until 7:20 to avoid crowding on the ramp prior to door opening.
- b. Students are permitted to carry drawstring bags/backpacks to class, to cut down on visits and congregation at lockers. (Food, drink, candy, should not be in drawstring bags. Electronic devices should be off and away.)
- c. Students should stay to the right hand side of the hallway when walking and leave an area in the middle to create social distance from students walking on the other side.
- d. Positing district issued signs

### **2. Staggered dismissals**

- a. The daily bell schedule has been modified to stagger the dismissal of students by team per marking period throughout the day.
- b. End of the day dismissal schedule is as follows:

#### **Marking Periods 1 and 3:**

- STEPS – a structured dismissal time based on students' needs.
- 2:25PM – 8 Purple (Rooms 115, 117, 119, and Science 168)
- 2:27PM – 8 Gold (Rooms 116, 118, 120,121 and Science 167)
- 2:27PM – 7 Red (Rooms 151, 154, 156, and Science 169)
- 2:28PM – Room 157 (ISS) – ISS teacher will escort students daily using the exit closest to the room
- 2:28PM – Band, Chorus, Orchestra, ELL, LS, and Computer Labs
- 2:29PM – 7 Orange (Rooms 152, 153, 155, and Science 170) and Library
- 2:29PM – 6 Green (Rooms 105, 139, 140, and 145)
- 2:29PM – 6 Blue (Rooms 138, 142, 143, and 147)

#### **Marking Periods 2 and 4:**

- STEPS – a structured dismissal time based on students' needs.
- 2:25PM – 8 Gold (Rooms 116, 118, 120, and Science 167)
- 2:27PM – 8 Purple (Rooms 115, 117, 119, and Science 168)
- 2:27PM – 7 Orange (Rooms 152, 153, 155, and Science 170) and Library
- 2:28PM – Room 157 (ISS) – ISS teacher will escort students daily using the exit closest to the room
- 2:28PM – Band, Chorus, Orchestra, ELL, LS, and Computer Labs
- 2:29PM – 7 Red (Rooms 151, 154, 156, and Science 169)
- 2:29PM – 6 Blue (Rooms 138, 142, 143, and 147)
- 2:29PM – 6 Green (Rooms 105, 139, 140, and 145)

## C. Cafeteria- Capacity 220

### 1. Breakfast-

- a. **Only** 8th grade students will eat breakfast inside the cafeteria.
- b. 6th/7th grade students will eat breakfast inside of their homerooms where breakfast will be delivered by the cafeteria staff.

### 2. Lunch: *If feasible*

- a. All students will eat inside the cafeteria
- b. Students will need to sit 6 feet apart (2 students per table)
- c. Students should be sitting on the same side of the table on the long tables
- d. Students may remove masks for eating and drinking

## II. Other Considerations

### IEP/504/Parent Meetings

- Use video conferencing and limit parental access to buildings
- Add the mobile projector to small conference room
- Project IEPs/504s on shared screen and use projectors in conference rooms

### Isolation of Ill Student Staff or Visitors

- In the event a student, staff member or visitor displays signs of illness, the person will be isolated in a designated area of the Nurse's office.
- The isolation room cannot be used until cleaned and disinfected
- Families will be notified if there is a confirmed positive COVID-19 case

### Non-Student/Visitor

- Health's Universal Face Coverings Order, face coverings, such as masks or shields, must be worn by all non-students, both staff and visitors (including parents and guardians), while on school property, including during student drop off and pickup.
- Student item drop off is located in the breezeway. Parents will not need to enter the main office.
- Group meetings such as parent-teacher conferences, staff meetings, and curriculum planning will be held virtually.

### Student Expectations

- Face coverings should be worn at all times except those specifically listed in the district plan page 25. (Schools may allow students to remove face coverings when students are: Eating or drinking when spaced at least 6 feet apart; or When wearing a face covering creates an unsafe condition in which to operate equipment or execute a task; or At least 6 feet apart during "face-covering breaks" to last no longer than 10 minutes.)

- Wash hands with soap and water and use sanitizer after using the bathroom, coughing, sneezing, eating.
- Frequent hand washing will be encouraged with hand sanitizer used only if a sink is not available
- Limit the sharing of materials, food.
- Maintain social distancing in the classrooms, cafeteria, gym, PE locker rooms and hallways.
- Do not congregate at lockers, hallway areas or the front porch at dismissal. Move promptly to your assigned locations.
- Students are permitted to carry drawstring bags/backpacks to class, to cut down on visits and congregation at lockers. (Food, drink, candy, should not be in drawstring bags. Electronic devices should be off and away.)
- Students should stay to the right hand side of the hallway when walking and leave an area in the middle to create social distance from students walking on the other side.
- Positing district issued signs

### **Staff Expectations**

- Staff must wear face coverings at all times except those listed in the district plan p. 25.
- Wash hands with soap and water and use sanitizer after using the bathroom, coughing, sneezing, eating.
- Limit the sharing of materials, food.
- Maintain social distancing in the classrooms, cafeteria, hallways, Team Room, Faculty Room and other spaces used frequently by staff.
- Avoid using other employees' phones, desks, offices, or other work tools and equipment, when possible. Clean and disinfect them before and after use (ex, copy machine)
- .Staff is discouraged from congregating in shared spaces such as faculty rooms and staff lounge areas.

### **III. Swatara Middle School Remote Learning Program**

Swatara Middle School students and staff may have to return to remote learning at a moment's notice. Whenever the school shuts down, the Remote Learning Master Schedule will go in effect the following day to allow for a seamless transition to instructional online learning.

- Swatara Middle School will establish a Remote Learning one-page webpage that will include Administrative, Counselor, Secretary and Teacher information and links to Team Teacher Webpages, and online Master Schedule.
- Team Pages will be uniform to allow for easier viewing and access

**CORE Schedule:**

<b><u>Grade</u></b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b><u>6th</u></b>	Creative Arts (Live Session Friday Only)	EIA block A LS ELA (Kreitzer)		LS Math (Young) 10:08  9:52- BLOCK B MATH	11:08- Block C Science/SS		ESL ELA	Health/PE (Live Session Friday Only)	Band/ Orchestra
<b><u>7th</u></b>	History	Reading (7th, Ls, & Esl)	Science	Creative Arts (Live session on Friday only) Band/ Orchestra	Pre-algebra	Health/PE (Live session on Friday only)	Math	English	LS Math
<b><u>8th</u></b>	Geometry	8th Gr. Math	Reading (8th, LS, ESL)	Algebra LS Math	Science	<i>Band/ Orchestra</i>  <i>Creative Arts Friday only, live session</i>	Creative Arts/ Health/ PE check in Mon-Thurs  Health-Friday only LIVE SESSION	English	History

**HYBRID Schedule:**

<b><u>Grade</u></b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b><u>6th</u></b>	Creative Arts (Live Session Friday Only)	BLOCK A Language Arts & LS ELA		BLOCK B Gr. 6 MATH & LS Math	Block C Science/SS		ESL ELA	Health/PE  (Live Session Friday Only)	
<b><u>7th</u></b>	Science	ESL Reading & LS Reading	English	Academic Literature (Monday-Thurs)  Creative Arts live (Friday only)	Pre-Algebra Reisinger	Health/PE  (Live Session Friday only)	History	LS English ESL English/	Math & LS Math
<b><u>8th</u></b>	Geometry	Social Studies	LS & ESL Reading	Algebra (Koval), 8th Math,	English	<i>Creative Arts</i>  (Live Session Friday only)	Research and Communications (Monday-Thurs)  Health/PE (Live session Friday only)	LS & ESL ENGLISH	Science



**Schedule if we go 100% online, (school shuts down)**

**6th Grade**

<b>Subject/Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>8:00</b>	<b>Health/PE</b>	<b>Creative Arts</b> (Kimmel for music)	<b>Orchestra</b>	<b>Band</b>	<b>Chorus</b>
<b>8:45</b>	<b>ELA &amp; Language Arts ESL</b>	<b>ELA &amp; Language Arts ESL</b>	<b>ELA &amp; Language Arts ESL</b>	<b>ELA &amp; Language Arts ESL</b>	<b>ELA &amp; Language Arts ESL</b>
<b>9:30</b>	<b>Math</b>	<b>Math</b>	<b>Math</b>	<b>Math</b>	<b>Math</b>
<b>10:15</b>	<b>Science/SS</b>	<b>Science/SS</b>	<b>Science/SS</b>	<b>Science/SS</b>	<b>Science/SS</b>
<b>11:00</b>	<b>ELA</b>	<b>ELA</b>	<b>ELA</b>	<b>ELA</b>	<b>ELA</b>
<b>11:45</b>	<b>Math</b>	<b>Math</b>	<b>Math</b>	<b>Math</b>	<b>Math</b>
<b>12:30</b>	<b>Science/SS</b>	<b>Science/SS</b>	<b>Science/SS</b>	<b>Science/SS</b>	<b>Science/SS</b>

**Schedule if we go 100% online, (school shuts down) (continued)**

**7th Grade**

<b>Subject/Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>8:00</b>	<b>Band</b>	<b>Chorus</b>	<b>Creative Art</b> (Forgas for music)	<b>Orchestra</b>	<b>Health/PE</b>
<b>8:45</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>
<b>9:30</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>
<b>10:15</b>	<b>Academic Literacy/ LS Reading/ Science</b>	<b>Academic Literacy/ LS Reading/ Science</b>	<b>Academic Literacy/ LS Reading/ Science</b>	<b>Academic Literacy/ LS Reading/ Science</b>	<b>Academic Literacy/ LS Reading/ Science</b>
<b>11:00</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>
<b>11:45</b>	<b>Academic Literacy/ ESL Read 180/ Science</b>	<b>Academic Literacy/ ESL Read 180/ Science</b>	<b>Academic Literacy/ ESL Read 180/ Science</b>	<b>Academic Literacy/ ESL Read 180/ Science</b>	<b>Academic Literacy/ ESL Read 180/ Science</b>
<b>12:30</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>	<b>7th Gr. Math/ Pre-Algebra</b>
<b>1:15</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>
<b>2:00</b>	<b>English</b>	<b>English</b>	<b>English</b>	<b>English</b>	<b>English</b>

**Schedule if we go 100% online, (school shuts down) (continued)**

**8th Grade**

<b>Subject/Time</b>	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>8:00</b>	<b>Chorus</b>	<b>Orchestra</b>	<b>Health/PE</b>	<b>Creative Art</b> <i>(Forgas for music)</i>	<b>Band</b>
<b>8:45</b>	<b>Research &amp; Comm./ Science</b>	<b>Research &amp; Comm./ Science</b>	<b>Research &amp; Comm./ Science</b>	<b>Research &amp; Comm./ Science</b>	<b>Research &amp; Comm./ Science</b>
<b>9:30</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>	<b>English/ LS English/ ESL English</b>
<b>10:15</b>	<b>Math/Algebra/ Geometry</b>	<b>Math/Algebra/ Geometry</b>	<b>Math/Algebra/ Geometry</b>	<b>Math/Algebra/ Geometry</b>	<b>Math/Algebra/ Geometry</b>
<b>11:00</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>
<b>11:45</b>	<b>Research &amp; Communication/ Read 180/ LS Reading/ Science/</b>	<b>Research &amp; Communication/ Read 180/ LS Reading/ Science/</b>	<b>Research &amp; Communication/ Read 180/ LS Reading/ Science/</b>	<b>Research &amp; Communication/ Read 180/ LS Reading/ Science/</b>	<b>Research &amp; Communication/ Read 180/ LS Reading/ Science/</b>
<b>12:30</b>	<b>English</b>	<b>English</b>	<b>English</b>	<b>English</b>	<b>English</b>
<b>1:15</b>	<b>Math/Algebra</b>	<b>Math/Algebra</b>	<b>Math/Algebra</b>	<b>Math/Algebra</b>	<b>Math/Algebra</b>
<b>2:00</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>	<b>Social Studies</b>

**SMS Virtual PBIS Matrix**

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**Online Learning Expectations**

	<b>Expectations During Teacher Led Live Sessions</b>	<b>Expectations when on Canvas/Google Classroom</b>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>• Turn your audio off</li> <li>• Greet Teacher &amp; students as they enter the live session appropriately</li> <li>• One speaker at a time: wait when others are speaking</li> <li>• Listen to your classmates' responses</li> <li>• Do not take pictures or videos of anyone during the session</li> </ul>	<ul style="list-style-type: none"> <li>• Respect others' cultures, opinions, and viewpoints</li> <li>• Use the platform for school purposes only</li> <li>• Do not take picture or videos of anyone else's responses on the platform</li> </ul>
<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>• Be on time and ready to learn</li> <li>• Start class with your device charged or plugged in</li> <li>• Have materials ready</li> <li>• Be present – avoid multitasking</li> <li>• Encourage each other to stay on topic</li> </ul>	<ul style="list-style-type: none"> <li>• Always persevere and try your best.</li> <li>• Login to each class &amp; complete assignments on time</li> <li>• Creating thoughtful and neat work.</li> <li>• Check your work.</li> <li>• Post only school appropriate comments</li> </ul>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>• Choose a distraction free space</li> <li>• Use equipment as intended</li> <li>• If your video is on, be mindful of what is in your background</li> <li>• Use appropriate words and comments in the chat box</li> <li>• Use kind words and faces</li> </ul>	<ul style="list-style-type: none"> <li>• Use Central Dauphin's chrome books only for school purposes</li> <li>• Always THINK before posting. (Is it True, is it Helpful, is it Inspiring, is it Necessary is it Kind?)</li> <li>• Always cite sources of pictures &amp; information used.</li> <li>• Keep login, passwords, and private information private</li> </ul>

*#SWATARAPROUD*